



**New Haven Board of Education
Governance Committee**

**Monday, October 17, 2022
5:30 p.m.**

Minutes

Meeting convened at 5:30 pm

Attendees - Typhanie Jackson, Dr. Abie Benitez, Jasmine Oang, Matt Wilcox

1. Reviewed Minutes from the October 3rd Meeting

- a. The committee approved the minutes.

2. Old Business

- a. Advanced Placement policy was approved by the board last minute.

3. Review of Series 3000 Policies

- a. Mr. Wilcox reviewed the CAFE Series 3000 policies and made edits. The edits will be examined by the Finance and Operations Committee for further edits. Mr. Wilcox also added a new policy recommendation regarding bids.
- b. Ms. Jackson asked Mr. Wilcox how policy edits will apply in regard to applications across the district.
- c. Mr. Wilcox explained that policies will be placed on public agendas for review and comment. He also plans on distributing policies to concerned groups for comments and suggested a public workshop to review edits before sending them to this Committee.
- d. Dr. Benitez supports holding a public workshop or information session.
- e. Mr. Wilcox stated that the Finance and Operations Committee will vote on sending reviewed Series 3000 policies by the first December meeting unless an issue arises.
- f. Ms. Jackson emphasized that policies be discussed in meetings for public notice.

4. Distribution digital of CAFE Manual

- a. Ms. Jackson updated the Committee that the CAFE Policy Manual has been purchased and has arrived.
- b. Mr. Wilcox emphasized that the policies must be reviewed before adoption to ensure they incorporate appropriate terms and address the correct district positions.

- c. Ms. Jackson stressed that reviewing policies will entail a long process that could occur simultaneously with updates for older policies.
- d. The Committee discussed the best method of updating existing policies.
- e. Mr. Wilcox stated that he will begin reviewing policies in other series. Ms. Jackson and Ms. Oang will follow up with staff and request their insight.